

Student Teaching Checklist

Fall - Spring

Department of History

Illinois State University

Department of History Requirements:

_____ Attend the September **pre-student teaching meeting** for all History-Social Sciences Education majors intending to student teach next year. Complete the pink **Information sheet** and leave with Fred Walk at the meeting.

_____ While at the meeting, sign up for a **Gateway 2 Interview** with Fred Walk, Director of Student Teaching, Department of History, SH 306C, phone, 438-7212.

_____ Review the list of **Geographic Student Teaching Options** found on the History Department website. List District names as you request your student Teaching placements. http://www.history.ilstu.edu/historyed/students/student_teaching.shtml

_____ Bring all application materials to your **Gateway 2 Interview** for review/ discussion (Resume, Portrait Essay, Application, Student Teaching Preference List, Transcripts, Student Teaching Agreement Form and History Department Agreement Form). Materials are explained and can be found at the following web site.

http://www.coe.ilstu.edu/teacheredcenter/cecp/student_teaching/

_____ Turn in your **History Department Agreement Form** at the Gateway 2 Interview.

_____ Following the Gateway 2 Interview revise your **Portrait Essay** and submit 10 copies of it with your Application for Student Teaching to Danielle Devine in the Teacher Education Center (Degarmo 56).

_____ Following the Gateway 2 Interview revise your **Resume** and submit 10 copies of it with your Application for Student Teaching to Danielle Devine in the Teacher Education Center (Degarmo 56).

_____ Following the Gateway 2 Interview submit 3 copies of your **Application for Student Teaching**, 1 current **Transcript** (and one ordered for the end of the semester to be sent directly to CECP) and 1 signed copy of the **Student Teacher Agreement Form** to Danielle Devine in the Teacher Education Center (Degarmo 56).

_____ **Major and Cumulative GPA** check required. I understand my GPA must be at least a 2.75 to student teach and be admitted into His 290.

_____ I plan to take the **Content Exam** soon. I understand that I must pass the exam prior to student teaching and entering History 290. The state has about a 50% pass rate so allow sufficient time to pass before student teaching. You will be signing up for the Social Sciences/History Exam.

_____ Make arrangements to have a **car** during your student teaching semester. You will be commuting to various schools during History 390 and to your student teaching placement. Your student teaching commute could be up to an hour.